




Framingham Earl High School Admission Policy	
Date Adopted by LGB	March 2021
Date to be Reviewed	Summer 2021
Chair of LGB electronic signature Peter Porter	March 2021
Headteacher electronic signature 	Date March 2021

Introductory Statement

Framingham Earl High School is a member of Sapientia Education Trust (SET), which is the Admissions Authority. Admission to Framingham Earl High School is regulated by this Admissions Policy which has been determined in accordance with the statutory School Admissions Code issued under section 84 of the School Standards and Framework Act 1998. Norfolk County Council, the Local Authority, have responsibility for co-ordinating Year 7 admissions for the normal point of entry in September.

Admission number

The School has an admission number of 160 for entry in Year 7 in September 2022.

The School will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number for the relevant year group are received, the Academy Trust will offer places at the School to all those who have applied.

Application process

Norfolk County Council will process applications to join the School in Year 7 through their co-ordinated admissions process.

This means you will need to complete the LA common application form available at

<https://www.norfolk.gov.uk/education-and-learning/schools/school-admissions>

The closing date for applications is 31st October 2021. Offers of places at the School will be made on 1st March 2022.

Applications for entry other than at Year 7

For in-year admissions, applications should be made directly to the Local Authority.

Oversubscription criteria

When the School is oversubscribed, after the admission of pupils with an Education, Health and Care Plan or a Statement of Special Educational Needs naming the School, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order¹.
2. Children who are due to transfer and live in the catchment area, as defined by the Local Authority.
3. Children of members of staff at the School at the opening of the admission round and in accordance with paragraph 1.39 of the School's Admissions Code 2014
<https://www.gov.uk/government/publications/school-admissions-code--2>
4. Children who are due to transfer and have an older brother or sister attending the School at the time of admission. For the purposes of this criterion, siblings are defined as a brother or sister sharing at least one parent and who is normally resident at the same address. This includes adopted children and those living in the same home under a recognised fostering arrangement.

5. Children who are due to transfer and live outside the catchment area and attend a feeder school at the opening of the admission round. The feeder schools are those in the Framingham Earl Cluster, as defined by the Local Authority:

- Brooke V.C Church of England Primary School
- Rockland St Mary primary School
- Surlingham Community Primary School
- Trowse Primary School
- Stoke Holy Cross Primary School
- Poringland Primary School and Nursery

6. All other children, with the highest priority given the children living nearest the School. Student distance will be measured on a straight line by the Local Authority Schools' Admissions Office.

Tie-break

If a tie-break is necessary to determine which child is admitted, places will be allocated by random allocation undertaken by the Local Authority.

Random allocation will not be applied to multiple birth siblings (twins and triplets etc.) from the same family tied for the final place. We will admit them all and, where necessary, exceed our PAN.

Late applications

All applications for entry into Year 7 received by the LA after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants, the School is oversubscribed, parents may request that their child is placed on the School's waiting list.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so, parents should include a request with their application, specifying why admission out of normal year group is being requested and the Year Group in which they wish their child to be allocated a place.

When such a request is made, the school will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

Waiting lists

The Local Authority will operate a waiting list for each Year Group. Where the School receives more applications for places than there are places available, a waiting list will operate until the end of the first term after the beginning of the school year. This will be maintained by the Local Authority and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's positions on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant, they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.
Appellants should contact the school by email for information on how to appeal; the email address is fehsadmissions@fehs.set.education

Information on the timetable for the appeals process is on the Norfolk County Council Website:
www.norfolk.gov.uk/education-and-learning/schools/school-admissions/school-admission-appeals.

The closing date for appeals is 18th March 2022.